

**Transfer policy of the Bureau of
Indian Standards for its officers**

140. SHRI S. S. AHLUWALIA: Will the Minister of FOOD AND CIVIL SUPPLIES be pleased to state:

(a) what are the main features of the transfer policy that has been evolved by the Bureau of Indian Standards for its officers posted at its various offices throughout the country;

(b) what are the details of officers, designation-wise, who have remained posted at Delhi since they had joined the service of the Bureau of Indian Standards, along with the dates they actually joined the said service; and

(c) what are the details of officers whose requests for transfer to Delhi had been pending for more than ten months as on 20th May, 1990; and what is the present position in this regard?

THE MINISTER OF STATE IN THE MINISTRY OF FOOD AND CIVIL SUPPLIES (Shri SARWAR HUSSAIN): (a) A copy of the Placement Policy for BIS Group 'A' officers is at Statement 1 (See below).

(b) Details of officers, designation-wise who have remained posted at Delhi since they joined BIS, is given in statement-II (See below).

(c) Details of officers whose requests for transfer to Delhi have been pending for more than ten months as on 20th May, 1990, are given in Statement III (See below). Requests for transfer are considered after an officer has spent at least three years at the place of his posting.

Request of first two officers for transfer to Delhi shall be considered by the Bureau at the time of next annual rotational transfers. Request of 3rd officer for transfer to Delhi will be considered by BIS when he has spent three years at the place of his present posting.

Statement I

**PLACEMENT POLICY FOR BIS
GROUP 'A' Officers**

1. OBJECTIVES OF THE PLACEMENT POLICY

1.1 To prepare an officer for taking up higher responsibility by affording him an opportunity to acquire added insight into the functions and problems of different BIS activities through actual work experience and job rotation.

1.2 To provide relief from weariness arising in the same post for a number of years and thereby adding to the general efficiency and productivity of the organisation.

1.3 To ensure continuity of the management and systematic succession planning for key posts in the middle and senior management level.

1.4 To ensure rotational transfers from sensitive areas.

**2. POLICY FOR BIS SCIENTIFIC
CADRE OFFICERS**

2.1 For the purpose of placement of Cadre Officers, the various segments of BIS activities inter alia are as follows;

Standards Formulation, Standards Promotion; Technical Publications-International Relations; Planning & Development; Technical Information Services; Statistics; Certification Marking Surveillance; Quality Systems surveillance; Lab Management and Testing; Certification Co-ordination.

2.2 PLACEMENT GUIDELINES

2.2.1 Periodic placement of officers may be done in such a manner that before an officer becomes due for promotion to the post of System Scientist D, he acquires work experience in at least two of the above areas.

2.2.2 The tenure of officers at a station should normally be 5 to 7 years. However, an officer may be moved

from one station to another even before 5 years in exigencies of work and/or administrative reasons.

Note 1—For the purposes of this policy, postings to Faridabad Office, Ghaziabad Office and Central Laboratory, Sahibabad shall be deemed as Headquarter's postings. Similarly, postings at Inspection detachments/Laboratory/Sub-Office Functioning under Regional/Branch/Inspection Office shall be deemed as postings at the concerned Regional/ Branch/Inspection Office.

Note 2—Since a large number of officers have completed more than 7 years tenure at a station, the objective stated in 2.2.2 is to be achieved in a phased manner over the next few years.

3. POLICY FOR OFFICERS OUTSIDE BIS SCIENTIFIC CADRE

3.1 The placement guidelines for officer belonging to Administration, Finance and Technical Support services Cadre shall be similar to those as given in 2.2.2 subject to the availability of corresponding posts in Regional/Branch Offices.

4. GENERAL

4.1 An officer, during the last three years of his service career, may be considered for posting at a place of his choice, subject to administrative convenience

4.2 Organized yearly rotational transfers from one station to another should be notified in the months of Jan.-March.

4.3 Notwithstanding anything to the contrary, transfers and postings may be done at any time in the exigencies of work of BIS.

Statement 11

Details of officers designation-wise who have remained posted in Delhi since joined BIS along with the date of joining.

| S. No. | Name | Date of joining |
|-----------------------|---------------------|-----------------|
| 1 | 2 | 3 |
| <i>Director (SG)</i> | | |
| 1. | Shri E. N. Sunder | 16 Mar 1959 |
| <i>Joint Director</i> | | |
| 1. | Shri M. M. Malhotra | 20 Jun. 1975 |
| 2. | Shri M. M. Sharma | 15 Apr. 1976 |
| 3. | Shri S. B. Singh | 15 Dec. 1977 |
| 4. | Shri A. K. Bahi | 10 Jan. 1977 |
| 5. | Shri K. Ganesh | 10 Jan. 1977 |
| 6. | Shri P. K. Gambhir | 10 Jan. 1977 |
| 7. | Smt. S. Sareen | 10 Jan. 1977 |
| 8. | Shri i. S. Rawat | 25 Feb. 1977 |

| 1 | 2 | 3 |
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| <i>Deputy Director</i> | | |
| 1. Shri D. K. Nayyar | | . 17 Apr 1978 |
| 2. Smt. Madhulika Ptakash | | . 17 Apr 1978 " |
| 3. Smt. P. Bajaj | | . 17 Apr 1978 |
| 4. Shri N. K. Grovet | | . 8 June 1978 |
| 5. Km. Praveen Gangahar | | . 17 Apr 1978 |
| 6. Shri C. K. Bakhru | | . 28 Apr 1980 |
| 7. Shri M. B. Gupta | | . 10 Jul 1970 (TA) |
| 8. Shri S. K. Bhatia | | . 9 Jan 1981 |
| . Shri A. K. Awasthi | | . 2 Feb 1981 |
| 10. Smt. Bajjit Kaur | | . 19 Mar 1981 |
| 11. Shri T. K. Sinharay | | . 10 Jan 1977 |
| 12. Shri P. K. Mukherjee | | . 3 Jun. 1981 |
| 13. Shri Hemant Kumar | | . 22 Jan 1981 (on deputation since 17 Sep. 1988) |
| 14. Dr. (Smt.) Kanchan Anand | | . 6 Apr 15-81 |
| 15. Dr. (Smt.) Sneh Bhatia | | . 15 Feb 1983 |
| 16. Dr. (Smt.) Vijay Malik | | . 18 Feb 1983 |
| 17. Shri R. Dhinakpran | | . 16 Jun 1983 |
| 18. Shri V. P. S. Tornar | | . 8 Dec 1983 |
| 19. Shri J. S. Saini | | . 27 Dec 1983 |
| 20. Shri D. K. Bhardwaj | | . 28 Dec 1983 |
| 21. Shri Ashok Narula | | . 2 Jan 1984 |
| 22. Shri Anil Jain | | . 23 Feb 1984 |
| 21. Shri R. K. Trehan | | . 24 Aug 1984 |
| 24. Shri Kaushal Kumar | | . 24 Aug 1984 |
| 25. Shri Frakash Bachani | | . 3 Sep 1984 |
| 26. Shri Vishnu Gupta | | . 10 Sep 1984 |
| 27. Shri N. K. Kansara | | . 26 Mar 1984 |
| 28. Dr. R. K. Bajaj | | . 26 Mar 1984 |

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| 12 | 3 |
| 29. Shri Dileep Kumar | 26 Mar 1984 |
| 30. Sari Amarjit Singh | 26 Mar 1984 |
| 31. Shri Mukesh Sinha | 26 Mar 1984 |
| 32. Shii Narendra Singh | 24 Apr 1984 |
| 33. Shii R. S. Juneja | 26 Mar 1984 |

| S. No. | Name | Date c f joining |
|--------|------|------------------|
| 1 | 2 | 3 |

Assistant Director

| | |
|--------------------------|-------------|
| 1. Shri P. S. Mujral | 9 Aug 1984 |
| 2. Shri Satish Chand | 3 Sep 1984 |
| 3. Shri Suresh Pandsy | 6 Sep 1984 |
| 4. Shii S. K. Panja | 14 May 1985 |
| 5. Shri M. L. Sharma | 1 Aug 1985 |
| 6. Shri R. P. Mishra | 1 Aug 1985 |
| 7. Smt. Anita Bhatia | 1 Aug 1985 |
| 8. Shri Prabhakar Rai. | 22 Aug 1985 |
| 9. Shri U .K Kher | 13 Oct 1986 |
| 10. Dr. R. K. Jha | 23 Sep 198G |
| 11. Shri S. K. Gupta | 10 Oct 1986 |
| 12. Shri Debdas Goswami | 23 May 1988 |
| 13. Smt. Nejta Sharma | 20 May 1988 |
| 14. Shri Sanjay Kumar | 13 May 1988 |
| 15. Srmt. Rosy Dhawan | 18 Apr 1988 |
| 16. Shri V. P. S. Rajput | 9 Sep 1988j |
| 17. Shri Sunil Kumar | 10 Jun 1988 |
| 18. Shri Ratan Pal Singh | 23 Dec 1988 |
| 19. Shii Cbandappa Singe | 15 Dec 1988 |
| 20. Shri S. M. Shahid | 8 Mar 1989 |
| 21. Shri Laxman Swarup | 10 Mar 1989 |
| 22. Shri Sanjay Pant | 10 Ma, 1989 |

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| 23. Shri Chandan Bahl . | | | | | . 10 Mar 1989 |
| 24. Smt. Varinda Goyai | | | | | . 16 Mar 1989 •' |
| 25. Shri S. Bhattacharya | | | | | . 17 Mar 1989 |
| 26. Shri Lal | | | | | . 20 Mar 1989 |
| 27. Smt. Bindu Mehta . | | | | | . 21 Mar 1989 |
| 28. Km. Manju Gupta . | | | | | . 23 Mar 1989 |
| 29. Smt. Renu Gupta . | | | | | . 27 Mar 1989 |
| 30. Shri D. K. Roy | | | | | . 27 Mar 1989 |
| 31. Sbri A. N. Gogna . | | | | | . 27 Mar 1989 |
| 32. Shri S. P. Zele | | | | | . 27 Mar 1989 |
| 33. Shri Arnab Roy | | | | | . 27 Mar 1989 |
| 34. Shri Sanjay Gupta . | | | | | . 27 Mar 1989 |
| 35. Smt. D. C. Dastidar | | | | | . 31 Mar 1989 |
| 36. Shri Kuldeep Sirohi | ▪ | | | • | . 23 Mar 1989 |
| 37. Km. Chitra Gupta . | | | | | . 21 Apr 1989 |
| 38. Smt. Meenal Passi . | | | | | . 11 May 1989 |
| 39. Km. Anita Biswas . | | | | | . 12 May 1989 |
| 40. Shri Gerald Correia | | | | | . 15 May 1989 |
| 41. Shri H. P. Tripathi | | | | | . 14 Jun 1989 |
| 42. Shri A. K. Bera | | | | | . 16 Aug 1989 |
| 43. Shri P. C. Hembram | | | | | . 22 Jan 1990 |
| 44. Shri Rahul Ashokayao | | | | | . 22 Jan 1990 |
| 45. Shri P. C. Meena . | | | | | . 16 Feb 1990 |

Details of officers whose t
SI. Name and Designation
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requests for
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|---|------------------|---------------------------------|-------------------------|----------------------------|--------------------------|
| 1. Shri A.K. Sharma, Deputy Director | 30 Jan 1984 | 8 May 1984 | 17 Nov | Chandigarh | HQs N. |
| 2. Shri M.M. Bansal, Deputy Director | 26 March 1984 | 6 July 1984 27 March 1989 | 1987 18 Feb. 1988 | Office Jaipur Office | Delhi HQs N. Delhi |
| 3. Shri Sanjay Goswami, Assistant Director | 27 March 1989 | | 3 July 1989 | Calcutta Office | HQs N. Delhi |